

City of Lawrence
Outside Agency
Bi-annual Report
2016

Reports on activity should be submitted electronically to Danielle Buschkoetter, at dbuschkoetter@lawrenceks.org. Reports on activities from January 2016 to June 2016 are due on July 15th 2016. Cumulative reports on activities from January 2016 through December 2016 are due on February 15th 2017.

Agency Name: Lawrence Arts Center, Inc.

Reporting Period (please check one): ☒ January - June
(deadline July 15) ☐ January – December
(deadline February 15)

1. Give a brief narrative of the activities that were funded with City funds over the reporting period checked above.

The Arts Center has continued to be open seven days a week, 12 hours a day, enabling the people of Lawrence to experience the benefits of performance, education, and exhibition year-round and outside of the regular work day. This would not have been possible without city funding to support a full-time facilities manager, a part-time technical director, hourly technical staff support, weekend facility maintenance staff, and full-time staffing of our front desk.

2. Provide specific detail (and supportive documents, if needed) to demonstrate progress made toward your goals/objectives.

We currently have full-time coverage of our building for facilities maintenance needs, full-time coverage of our front desk, and technical support for all events happening in the building including for free uses by not-for-profits and City departments. We are able to maintain regular business hours as well as extended hours as needed for community and public events. Our maintenance staff works to extend the life of our building and our technical equipment through proper use and maintenance. We continue to implement new energy saving measures in our facility to ensure that we are being environmentally conscious and creating a cost savings for the City utility bill.

3. How have you impacted the citizens of Lawrence?

The citizens of Lawrence can enjoy performance, education, and exhibition seven days a week, at least 12 hours a day, at the Arts Center. Our availability and openness greatly benefit many in the City. We also make the building available to not-for-profit organizations at a minimum charge and prioritize any City of Lawrence event scheduling. City of Lawrence events are free of charge in our space.

4. What barriers, if any, have you encountered?

Although we have full-time facilities, technical, and front desk staff, we are struggling with security in our building. We are now facing new challenges presented by thefts and loitering in the building. This is of major concern due to the high number of preschoolers and children under 18 whom we serve. We do not have any security system installed in the building. Not only do we have invaluable humans using our building, we also have original artwork to protect as well as expensive audiovisual equipment. In addition to full-time staff, we need a security system in place for our facility. We experienced thefts of equipment

in 2014-15, and as a public building, we need to be able to ensure that our students, staff, and patrons are safe.

5. Review the line-item budget you provided in your application. How much of your allocation has been spent?

100%